



Office of Public Instruction
Linda McCulloch,
Superintendent
PO Box 202501
Helena, MT 59620-2501

Summer Food Service Program Closing Inventory Report

Sponsor Name _____ Agreement Number _____

Address _____
Street City State Zip Code

Federal Regulations require that the Summer Food Service Program sponsors conduct an ending physical inventory of USDA donated foods remaining at each site operated by the sponsor.

Count the remaining USDA donated foods that were received for the current year Summer Food Service Program and record the amounts (write "0" for items if no inventory remains) after the program has ended.

Mail the completed form to: **Office of Public Instruction, School Nutrition Programs, PO Box 202501, Helena, MT 59620-2501 or Fax (406) 444-2955.**

USDA Donated Food	Quantity Remaining	Units
Applesauce		6/#10 cans
Apricots		6/#10 cans
Beans, Pinto		6/#10 cans
Beans, Vegetarian		6/#10 cans
Cheese, Sliced		6/5#
Corn		6/#10 cans
Rotini		20#
Peaches		6/#10 cans
Peanut Butter		6/5#
Pears		6/#10 cans
Pineapple Tidbits		6/#10 cans
Salsa		6/#10 cans

I certify that the above listed USDA donated foods are on hand at the end of the Summer Food Service Program and are adequately protected from loss due to improper storage and theft.

Authorized Signature _____ Date _____